**APPLICATION TO A PhD PROPOSAL**

**IN THE DOCTORAL SCHOOL ED VAAME**

**BEFORE APPLYING, PLEASE READ FOLLOWING INSTRUCTIONS CAREFULLY**

**Step 1. Read carefully the PhD proposal you wish to apply to as it may have additional requirements, eligibility criteria and procedures (i.e., recruitment process) that you need to be aware of.**

**Step 2.** You will have to fill in the present document. You will be asked to provide information on your personal details and your academic background, the PhD program you wish to apply to, as well as your statement of objectives and the contact details of two referees.

**Step 3.** Additionally, you will be asked to attach the following documents:

* A copy of your passport or official identity document showing your name in full
* If obtained, a copy of the diploma on awarding the Master Degree of the applicant (with certified translations of diplomas into French/English if not originally in French/English).
* A copy of your Master Degree grades and rank (with certified translations of grades and rank into French/English if not originally in French/English).
* If there is no Master Degree ranking, a letter from the head of the Master program justifying the lack of Master ranking in the application form. In this letter, the head details the overall average of both the applicant and the Master class.

**Step 4.** Once duly completed and signed, please compile all necessary documents and save the application form in a single pdf document entitled: **Name\_PhD Unit\_Supervisor Name\_VAAME2024.pdf**

**Step 5.** Whatever the recruitment process(Doctoral School Contest process, Interview process or others), submission of your pdf application form must be done on the online platform ‘Thèses en Bretagne Loire’ (<https://theses.doctorat-bretagneloire.fr/vaame>)

If necessary, ED VAAME recruitment processes are detailed on the web site of the ED VAAME:

<https://ed-vaame.doctorat-paysdelaloire.fr/avant>

**PERSONAL INFORMATION**

# **PERSONAL DETAILS**

**Name:**

**First name:**

**Gender:  F  M**

**Date of birth: \_\_/\_\_ /\_\_\_\_ Place of birth:       Nationality:**

**Permanent address:**

**Postal code:       City:       Country:**

**Current address:**

**Postal code:       City:       Country:**

**E-mail:**

**Mobile number:**

**Current situation:**

Student  Professional activity  Other (indicate):

# **PhD PROPOSAL**

**PhD proposal title:**

**PhD Research unit:**

**Name of PhD supervisor:**

**Email of PhD supervisor:**

**Name of PhD co-supervisor 1 (if applicable):**

**Name of PhD co-supervisor 2 (if applicable):**

**PhD grant (funding origin):**

**Recruitment process:** Recruitment process is detailed in the PhD proposal you wish to apply to.

Doctoral school contest  Interview  Other (indicate):

# **ACADEMIC QUALIFICATIONS**

*Please give details of all level qualifications.*

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| --- | --- | --- | --- | --- |
| Institution | Dates attended | Subject | Level of Award | Date of Award |
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# Master’s degree year 1

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| --- |
| **Master program name:**  **Head of the master program:**  **Head’s phone number :       Head’s E-mail:**  **Number of students in the master program:** |
| **Overall average of the applicant:** **Final rank in the master program:** |
| Provide the transcript of the Master’s degree year 1 with any ranking information |

# Master’s degree year 2

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| --- |
| **Master program name:**  **Head of the master program:**  **Head’s phone number :       Head’s E-mail:**  **Number of students in the master program:** |
| **Overall average of the applicant:** **Final rank in the master program[[1]](#footnote-1):** |
| Provide the transcript of the Master’s degree year 2 with any ranking information |

# Applicant skills

Specify **keywords** that summarize skills and knowledge acquired during your studies**:**

# **RESEARCH EXPERIENCE**

*Detail research internship and other professional experience that you find useful.*

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| --- |
| *Complete the following information for each experience*  **Subject of the internship:**  **Year of the internship:            Duration of the internship:**  **Name of the internship supervisor:       Phone:       E-mail:**  **Host organization:**  **Summary of the internship** (30 lines maximum) **:** |

# **MOTIVATION LETTER**

*Explain your motivation to achieve the PhD proposal and link with your professional project (30 lines max)*

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# **REFEREES**

***REQUIRED****: Specify coordinates of both the Head of Master’s degree and the Master internship supervisor (if applicable).*

***Head of the Master’s degree***

Surname:       First Name:

Position:       Employer:

Adress :

E-mail address :       Phone number :

***Master Internship supervisor (if applicable)***

Surname:       First Name:

Position:       Employer:

Address :

E-mail address :       Phone number :

**Date: Applicant signature:**

# **ADMINISTRATIVE ELIGIBILITY OF THE APPLICATION FORM**

**ONLY COMPLETE APPLICATION FORMS WILL BE CONSIDERED. CHECK THE FOLLOWING BOXES TO CONFIRM THAT RELATED ITEMS ARE INCLUDED WITH THE APPLICATION AND THAT THEY FOLLOW THE INSTRUCTIONS.**

* The present form duly completed and signed
* A copy of your passport or official identity document showing your name in full
* CV
* If obtained, a copy of the diploma on awarding the Master Degree of the applicant (with certified translations of diplomas into French/English if not originally in French/English).
* A copy of your Master Degree grades and rank (with certified translations of grades and rank into French/English if not originally in French/English).
* If there is no Master Degree ranking, a letter from the head of the Master program justifying the lack of Master ranking in the application form. In this letter, the head details the overall average of both the applicant and the Master class.
* Motivation letter
* Coordinates of both referees

1. If the Master’s degree year 2 is in course, please report here the results of the first semester. Once known, the final rank will be sent to the VAAME Doctoral School. [↑](#footnote-ref-1)